

Calhoun County Job Description
SERVICE OPERATOR- WASTE MANAGEMENT

CLASS NO. 25002

EEOC CATEGORY: Craft Workers (Skilled)

PAY GROUP: 19

FLSA STATUS: Non-exempt

SUMMARY OF POSITION

Assists customers by receiving their items to be dumped or recycled; operates various equipment for loading and unloading waste and materials to be recycled.

ORGANIZATIONAL RELATIONSHIPS

1. *Reports to:* Commissioner Road and Bridge Precinct 2
2. *Directs:* This is a non-supervisory position.
3. *Other:* Has frequent contact with other county employees and the general public.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Assists customers by receiving their loads to be dumped or recycled;

Operates various equipment, including forklift, skid steer loader, compactor, shredder, and backhoe; Separates materials to be recycled into appropriate bins;

Operates compactor to press material into bales;

Receives customer payments of disposal fees, including making change; and

Opens and closes gates to waste management facility daily.

OTHER DUTIES AND RESPONSIBILITIES.

Performs such other related duties as may be assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of safe operation of heavy equipment; proper procedures for safe disposal of various types of materials.

Skill/Ability to: safely operate equipment and trucks carrying heavy loads; apply safety standards to prevent hazards; understand and follow instructions; communicate effectively, both orally and in writing; perform basic mathematical calculations, including making change for customers; tolerate adverse working conditions; work effectively and cooperatively with co-workers; and Texas driver's license applicable to job responsibilities.

ACCEPTABLE EXPERIENCE AND TRAINING

High school graduation, or its equivalent, plus at least one year of experience operating construction equipment; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

CERTIFICATES AND LICENSES REQUIRED

Class C Texas Driver's License.

SIGNATURES

Employee's Signature

Supervisor's Signature

Date

Date

Calhoun County, Texas is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, Calhoun County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with employer.

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ADA Information

This attachment provides information on the job relating to the Americans with Disabilities Act.

FREQUENCY DEFINITIONS

The following frequency definitions are to be used in completing the Physical Environment and the Non-Physical Environment sections of this form:

- C** = Constantly (2/3 or more of the time)
- F** = Frequently (from 1/3 to 2/3 of the time)
- O** = Occasionally (up to 1/3 of the time)
- R** = Rarely (less than one hour per week)
- N** = Not Applicable (does not apply in this job)

PHYSICAL ENVIRONMENT

Descriptive examples of physical job actions (please use the letter corresponding to the appropriate frequency):

Requirement	Frequency	Example
Lifting (specify weight):5-40#	F	Unloading customers' trash and recycling
Sitting:	F	While running equipment; driving
Standing:	F	Waiting on customers; bailing
Walking, on normal flat surfaces:	C	ill warehouse
Walking, on uneven surfaces:	O	
Walking, on slippery surfaces:	R	
Driving:	F	Driving trucks and equipment
Bending (from waist):	F	Lifting materials and tools
Crouching/Squatting:	F	
Kneeling:	N	
Crawling:	N	
Twisting:	O	Unloading vehicles
Reaching:	F	Separating recyclable materials
Balancing:	N	
Carrying:	F	Recyclable materials and trash
Pushing:	F	Bins of recyclable material
Pulling:	F	Bins of recyclable material
Throwing:	F	Trash and recyclables into bins
Repetitive Motion:	R	
Fingering (fine dexterity, picking, pinching):	F	Tightening nuts and bolts
Handling (seizing, holding, grasping):	F	Sorting recyclable materials
Wrist Motions (repetitive flexion/rotation):	F	Sorting recyclable materials
Feet (foot pedals):	F	Driving and operating equipment

SENSORY REQUIREMENTS

Descriptive examples of sensory demands (please use the letter corresponding to the appropriate frequency):

Sensory Demand	Frequency
Color (perceive/discriminate)	F
Sound (perceive/discriminate)	C
Taste (perceive/discriminate)	N
Odor (perceive/discriminate)	C
Depth (perceive/discriminate)	F
Texture (perceive/discriminate)	F
Visual (perceive/discriminate)	C
Oral Communications ability	C

NON-PHYSICAL ENVIRONMENT

Descriptive examples of non-physical demands (please use the letter corresponding to the appropriate frequency):

Non-Physical Demand	Frequency
Time Pressures (e.g., meeting deadlines)	R
Noisy/Distracting Environment	C
Performing Multiple Tasks Simultaneously	C
Danger/Physical Abuse	R
Deals With Difficult People	O
Periods of idle time, Interspersed with Emergencies Requiring Intense Concentration	R
Emergency Situations	R
Tedious, Exacting Work	O
Works Closely with Others as Part of a Team	C
Works Alone	O
Irregular Schedule/Overtime	R
Frequent Change of Tasks	R
Other (describe)	

WORK ENVIRONMENT

1. Please describe the degree of physical activity and effort required to perform your job, as well as any associated safety hazards and the level of risk of personal injury or illness (if any):

Heavy physical activity; safety hazards associated with operating powerful equipment; considerable risk of personal injury or illness.

2. Please list your job exposure to environmental factors (if any), including extreme temperatures, respiratory hazards, airborne diseases, vibrations, loud noises, or other sources of discomfort:

Exposure to extreme temperatures, very loud noises, vibrations, and respiratory hazards.